

2025-26

48
Kunhira
20/6/25

Meeting - I

Dt: 21-6-2025

The Department meeting was conducted on 21-6-2025 at 11 am in the computer lab to discuss various academic and department activities.

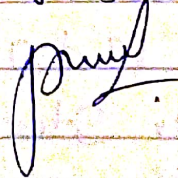
Agenda:

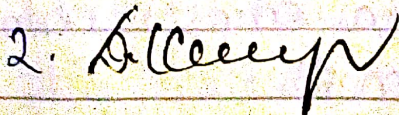
1. To enhance admissions
2. To conduct class for newly joined Ist year degree students
3. To allocate papers, Time table, workload

Resolutions:

1. It is resolved to conduct admission campaigns to enhance admissions into B.Sc Computer science
2. It is resolved to conduct computer basic training to the newly admitted I year students
3. It is resolved to allocate papers to be taught by computer faculty in the dept. of Comp. science & applications for A. year 2025-26.

Signature of the Lecturers

1. KSN 

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Kunhira
PRINCIPAL



K. N. Srinivas

Meeting - 2

49

Dt: 8-Jul-2025

Department meeting was conducted on 8-7-2025 at 3 PM in the Computer lab to discuss various academic and departmental activities.

Agenda:

1. To prepare action plan for the A.Y. 2025-26
2. To prepare ASAR for the A.Y. 2024-25
3. To conduct student seminars
4. To review the syllabus

Resolutions:

1. It is resolved to prepare action plan for the academic year 2025-26 to improve academic quality
2. It is resolved to prepare Annual self Appraisal Reports for the Academic year 2024-25 and submit to IQAC.
3. It is resolved to conduct student seminars for the II and III year students
4. It is resolved to complete UNIT-I syllabus by end of July month.

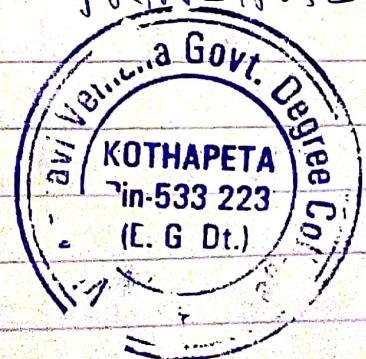
Signature of the lecturer

1. K. N. Srinivas

2. [Signature]

K. N. Srinivas

PRINCIPAL



Date: 4-8-2025

The department meeting was conducted on 4-8-25 Monday at 4:00 PM to discuss various academic and department activities.

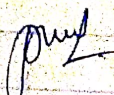
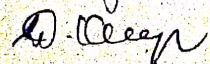
Agenda:-

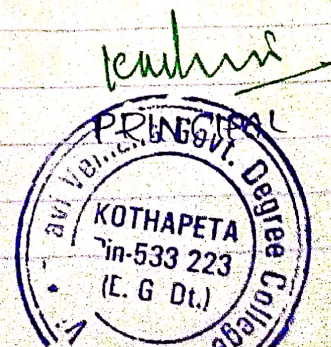
- ① Syllabus Coverage for Mid-I Examination.
- ② Conduct Assignments
- ③ To Conduct Seminars
- ④ To Conduct Mid-I Examinations.
- ⑤ To Conduct Mentor-Mentee Meeting
- ⑥ To Conduct Mid-I Examinations.

Resolutions:-

- ① It is Resolved to Conduct weekly Assignments for 3rd & 5th Semester Students to improve their academic performance.
- ② It is Resolved to Complete the Syllabus for 3rd & 5th Semesters & Conduct mid exams on time.
- ③ It is Resolved to Conduct Student Seminars for the Students to improve their Curricular Skills
- ④ It is Resolved to do registrations for the Students who are going to join in the academic year 2025-26.
- ⑤ It is Resolved to Conduct a mentor-mentee meeting with Students to resolve any issues.
- ⑥ It is Resolved to Conduct Mid-I Examinations for the 3rd & 5th Semester Students As per the academic Calander given by university in the 3rd week of August 2025.

Signature of the Lecturers:-

- ① KSN 
- ② D. Deepa 



Meeting-4

51

At: 2-9-25

The Department Meeting was conducted on 2-9-25 Tuesday at 3:30 PM in the Computer Lab to discuss various academic and departmental activities.

Agenda:

- ① To Conduct Webinar
- ② To Conduct Guest Lecture
- ③ To Conduct Workshop - one day
- ④ To Conduct Certificate Course
- ⑤ To Conduct Group discussions

Resolutions:

- ① It is resolved to conduct a national webinar in the month of September 2025.
- ② It is resolved to conduct Guest Lecture for the students to get additional knowledge.
- ③ It is resolved to conduct a Workshop for one day for the benefit of students to experience the practical knowledge.
- ④ It is resolved to conduct one month Certificate Course for the students.
- ⑤ It is resolved to conduct Group discussions for 3rd & 5th Semester students.

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PRINCIPAL

Signature of the Lecturer:

① KSN *[Signature]*

② *[Signature]*



Dt. 7-10-25

Department meeting was conducted on 7-10-25, Tuesday at 4 PM to discuss various academic and department activities

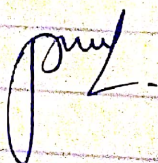
Agenda:

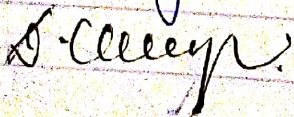
1. Syllabus coverage for II and III year classes
2. Conduct assignments
3. To conduct MID-II exams
4. To conduct mentor mentee meeting
5. To conduct practical exam for II and III year classes

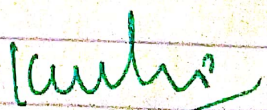
Resolutions:

1. It is resolved to conduct weekly assignments to I, III and V sem students to improve their academic performance.
2. It is resolved to complete the syllabus for III and V semester students by end of the October month.
3. It is resolved to conduct MID-II exam by IIIrd week of October.
4. It is resolved to conduct mentor mentee on IInd week of Oct.
5. It is resolved to conduct practical exams every week and complete the record work by IIIrd week of October.

Signature of the Lecturers

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PRINCIPAL

Date:- 3-11-2025

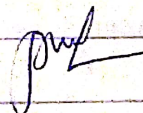
The department Meeting was Conducted on 3-11-2025, Monday at 4PM for discuss Various academic and department activities.

Agenda:-

- ① Student Seminars
- ② Training classes - online - AI - CCE
- ③ Conduct Semester practical Exams
- ④ preparation of time table for IVth Semester
- ⑤ paper Allocation for IVth Semester

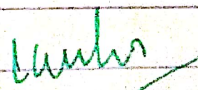
Resolutions:-

- ① It is resolved to Conduct Student Seminars for the IIIrd Semester Students in the first week of November 2025
- ② It is resolved to Attend online Training classes for "Artificial intelligence" from 3-11-2025 to 13-11-2025 as per the Circular from the Commissionerate of Collegiate Education, Mangalagiri, A.P.
- ③ It is resolved to Conduct Semester practical Exams for the IIIrd Semester Students as per the time table given by AKNU.
- ④ It is resolved that prepare time table for IVth Semester Students.
- ⑤ It is resolved to allocate the paper for IVth Semester in the Academic Year 2025-26.

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PRINCIPAL

Signatures of the Lecturers.

Date: 1-12-2025

The department meeting was conducted on 1-12-2025 Monday, at 5PM to discuss various academic and department activities.

Agenda:-

- ① Industrial Trip
- ② To Conduct Webinar.
- ③ Celebrate World Computer Literacy Day
- ④ Conduct Quiz
- ⑤ PPT Competitions
- ⑥ Celebrate Charles Babbage birthday
- ⑦ Attend the program Quantum talk with cm

Resolutions:-

- ① It is resolved to organize an industrial trip for final year students i.e BSC Students for the academic year 2025-26 to the "Dr. V.S.R. Horticulture Research Station", Pandurimamidi, ASR district on 9th December 2025 to provide practical exposure to students.
- ② It is resolved to celebrate "World Computer Literacy Day" on 2nd December by arranging an awareness programme to the students.
- ③ It is resolved to conduct Quiz Competitions for the students in the second week of December 2025 as part of Charles Babbage birthday celebrations.
- ④ It is resolved to conduct power point presentations to the students and topic is for the

power point presentation is "Evolution of Computers: from Babbage to A.I."

⑤ It is resolved to celebrate ~~father~~ Birth Anniversary of father of Computers 'Charles Babbage' in the month of December.

⑥ It resolved to arrange a live broadcast programme to the students on 23rd December 2025, the chief minister of Andhra Pradesh ~~govt~~ Sri Nara Chandrababu Naidu garu going to deliver an extensive talk on "Quantum talk".

1. KSN *[Signature]*

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Signature of the Lecturer

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PRINCIPAL

Date: 03-01-2026

The department meeting was conducted on 03-01-2026 Saturday, at 3PM in the Computer lab to discuss various department and academic activities.

Agenda:-

- ① Mid-II Examinations
- ② Coverage of Syllabus
- ③ Certificate Course
- ④ Departmental records verification.
- ⑤ website data upload.

Resolutions:-

- ① It is resolved to conduct Mid-II Examinations for the first year students in the month of January.
- ② It is resolved to cover the syllabus for the first year students by the end of January 2026.
- ③ It is resolved to inaugurate the Certificate Course on "Office Automation Tools" to the students.
- ④ It is resolved to prepare all the records and make it available for the verification by the principal Sir in the month of January.
- ⑤ It is resolved to upload the departmental data in college website.

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Signature of the LecturersVerma

PRINCIPAL

Date:- 04-02-2026

The department meeting was conducted on 04-02-2026, Wednesday at 11 AM in the Computer Lab to discuss various department and academic activities.

Agenda:-

- ① practical Examinations
- ② Awareness - Admissions
- ③ open day - Students Visit
- ④ online Training classes - AI - CCE
- ⑤ National Science Day
- ⑥ paper Allocation - Semester II
- ⑦ Time tables - Semester II

Resolutions:-

- ① It is resolved to conduct semester practical Exams for the first year students as per the time table given by AKNU.
- ② It is resolved to arrange an awareness programme to the Junior College Students, Kothapeta for the Admissions-2027.
- ③ It is resolved to arrange an open day programme for all the intermediate students, The Government Junior College, Kothapeta and make it available computer lab free for the students to visit as part of the admissions 2027.
- ④ It is resolved to attend online Training classes on the "Artificial Intelligence" from 23-02-2026 to

13-03-2026 as per the guidelines give by the CCE.

(5) It is resolved to Celebrate "National Science Day" in the month of February.

(6) It is resolved to allocate the papers for the Semester-II - 2026.

(7) It is resolved to prepare time tables for Second Semester in the Academic year 2025-26.

1. KSN *[Signature]*

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[Signature]
PRINCIPAL

Signature of the Lecturers